



CLUB RULES

1. TITLE

The name of the Club shall be “Kidwelly Motor Club”, hereafter referred to as “The Club”.

2. OBJECTIVES

- a. To further interest in motoring and motor sport.
- b. To provide members (“Members”) with information, advice and assistance on matters connected with motoring and motor sport.
- c. To observe the local administration of the laws and regulations affecting motoring and motor vehicles, and to report any proposed local action or scheme to Motorsport UK
- d. To promote motor competitions in accordance with the Rules of Motorsport UK.
- e. To arrange tours, lectures, and engage with members through social gatherings and other meetings.
- f. To provide Members with such benefits and privileges as it may be possible to arrange on their behalf.

3. CONSTITUTION

Any person regardless of their sex or gender identity of not less than (17) years of age shall be eligible for membership. (Persons under the age of 17 years may be eligible for Junior Membership).

4. MANAGEMENT

The authority and responsibility for the transaction of the business of the Club for its management shall be vested in a Committee, who, in addition to the powers and authorities by these rules expressly conferred on them, may exercise all powers and do all acts in furtherance of the objects for which the Club is established and or is approved by the Club in a General Meeting.

5. ELECTION OF OFFICERS

The President and Vice President of the Club and the (Solicitor), Treasurer, Secretary and Committee shall be elected at the Annual General Meeting which is subject to termination of office by resignation at the next Annual General Meeting following their appointment. The Committee shall have the power to co-opt other Members as they deem necessary. The retiring officers and other Members of the Committee shall be eligible for re-election.

6. COMMITTEE

The Committee shall consist of not less than (5) and not more than (11) members, including President, Vice-President (optional), (Solicitor), Treasurer and Secretary, who shall be ex-officio Members of the Committee. The Committee shall elect from amongst its own Members a Chairman and a Vice-Chairman. (One half) of the Members of the Committee are entitled to vote and be personally present shall form a quorum at any meeting.

Nominations of Candidates for election to the Committee must be seconded, these will be approved by majority vote by members.

The Committee shall have the power to appoint a Sub-Committee of not less than three persons to meet on its behalf in respect of any matter which is specially referred to such a Sub-Committee.

7. MEETING OF COMMITTEE

The Secretary either of their own accord or by the direction of the Chairman shall, unless otherwise agreed by the majority of the Committee, give at least seven (7) days written notice of a meeting, if that meeting is not occurring prior to a general meeting. Committee members should be reimbursed any out of pocket expenses whilst undertaking scheduled work for the Club. Committee members are allowed a complimentary meal for attendance to Committee meetings for the inconvenience of time and fuel spent.

8. ABSENCE FROM COMMITTEE

Any Member of the Committee who shall, without any reasonable explanation, absent themselves from three consecutive Committee meetings, may be called upon to resign their position upon the Committee.

9. DUTIES OF SECRETARY

It shall be the duty of the Secretary to attend in person or by deputy, all meetings of the Club and all meetings of the Committee to take minutes of the proceedings. Such minutes shall be entered in a book (or saved online) and be available for the following meeting

10. BANKING

All monies of the Club shall be banked by the Treasurer in the name of the Club, and no disbursements shall be made therefrom except in accordance with the form or forms authorised by the Committee. Expenditure: Any single expense greater than £250 will be agreed on a majority vote.

11. ELECTION OF MEMBERS

Applications of candidates for Membership of the Club shall be submitted to the Committee by the Secretary, and the election of such candidates shall be at the discretion of the Committee. The name and address and description of the candidate and names of their proposer and seconder, being Members of the

Club, shall be stated on each application submitted to the Committee, provided that in the case of a candidate who is not known to any Member of the Club, the Committee shall be empowered to carry out the election after proper enquiries and been made and reported to the Committee.

Membership of the Club shall continue only for the period covered by the current subscription, and Members shall be subject to re-election annually by the Committee.

All applications must be made by an individual in their own correct name and be signed by the said applicant personally. Applications by persons under the age of 18 years must be countersigned by a parent or guardian.

12. MARSHAL MEMBERSHIP

Marshal's will be entitled to FREE Noncompetitive Club Membership. Should a Marshal wish to compete, then Full Membership must be obtained.

13. VOTING OF COMMITTEE MEMBERS

Each Member present at a meeting of the Committee shall be entitled to exercise one vote by a show of hands. The Committee shall vote by ballot if any Member present so demands. A vote of one third or more against any application for membership shall exclude the candidate from entitlement to membership.

14. SUBSCRIPTION

Annual Club Membership £10 per year, 'Subs' £1 per meeting.

15. PAYMENT OF SUBSCRIPTIONS

Annual Membership is due every January. Subs are due at every Club Meeting.

16. NEW MEMBERS

Any Member who has been notified of their election and who fails to pay their subscription within one month of such notification shall, as a further request by the Secretary or Treasurer in writing, to pay the same, and, if the member

fails to make payment within fourteen days thereafter, their election shall be considered ipso facto, null and void. No newly elected Member shall be entitled to any of the privileges of membership until after the payment of their first subscription.

17. NON-PAYMENT

Any member of the club who has not paid their subscription in full will not be entitled to compete or vote.

18. RESIGNATION

Any Member wishing to resign their membership shall give notice in writing to the Secretary on, or before, the date on which their subscription would have become due for renewal in any year, otherwise the member shall be liable to pay their subscription for the following year. Any Member ceasing, voluntarily or otherwise, to be a Member of the Club, shall thereafter cease to have any claim upon the property of the Club or to enjoy any privileges of membership, and shall remain liable for the payment of any debts due or outstanding, to the Club.

19. USE OF CLUB NAME AND ADDRESS

The name and address of the Club shall not be given by a Member as their address for trade, advertising or business purposes, or in connection with any legal proceedings.

20. EXPULSION OF MEMBERS

If, in the opinion of the Committee and in the best interests of the Club, it becomes necessary to ask a member to withdraw from the Club, it shall set out in writing giving a clear explanation and reasons for doing so. If the Member declines, the member shall have the opportunity to appeal to the Committee and a meeting of the Committee will be arranged within 6 weeks following the date of the expulsion letter. Members of the Committee and the Member whose expulsion is under consideration, shall be given at least 7 days' notice of such a meeting and shall be offered the opportunity to

provide an oral or written explanation of their conduct. If two thirds of the Members present vote in favour of an expulsion, the member shall thereupon cease to be a Member of the Club and the decision will be final.

21. THE ANNUAL GENERAL MEETING

The Annual General Meeting of the club shall be held annually in each year upon a date and at a time to be fixed by the Committee. The Annual General Meeting shall:

- a) Receive from the Committee a full statement of accounts duly audited showing the receipts and expenditure for the year ending.
- b) Receive from the Committee a report of the activities of the club during the said year.
- c) Elect (or re-elect) the President and (optionally) Vice President, and the Secretary and Treasurer of the club, and if appropriate, the Solicitor and Auditor.
- d) Elect (or re-elect) the Committee.
- e) Settle any remuneration's for the officers of the club and the Solicitor and Auditor.
- f) Decide on any resolution which may be duly submitted to the meeting as hereinafter provided.

22. EXTRAORDINARY GENERAL MEETINGS

An Extraordinary General Meeting may be convened by direction of the Committee, or on a requisition of the Secretary stating the business for which the Extraordinary General Meeting is required and signed not less than (12) members. If the meeting so requisitioned is not convened within 21 days, the said (12) members may convene such meeting. 15 Members shall form a quorum.

23. AGENDA

When Members wish a matter to be discussed at a General Meeting, they shall approach the committee.

(If the matter is not satisfactorily covered, the text of such

matters signed by at least two members shall be sent to the Secretary at least 14 days before the date of such meetings, so that it may be included in the Agenda. A copy of the Agenda shall then be published at least five days prior to the meeting, but the fact that any member has not received a copy of the Agenda shall not invalidate the proceedings. No business which is not included in the Agenda shall be discussed at the meeting if two members object. Should the proposer of any motion fail to move a resolution in respect of the relevant item on the Agenda, then any other Member shall be entitled to do so.)

24. VOTING

Every person with a right to be present may exercise one vote. The Chairman shall not vote except in the exercise of a casting vote. At all General Meetings, except as provided in Rule 27, a majority of votes decides a resolution. At any General Meeting any (12) members may demand a Poll, and thereupon the meeting shall be adjourned to a time and place to be named by the Chairman, and a postal or electronic vote shall be taken of all members of the club, the decision of the members, as shown by the vote, shall be reported to the adjourned meeting, and shall be deemed to be the decision of such meeting. The Rules relating to collective vote and proxies shall apply as in Clause 13 hereof.

25. RIGHT TO BE PRESENT

No-one can take part in General Meetings unless that person has been duly elected as a Member of the Club and has paid their subscription according to the rules.

26. OBSERVANCE AND INTERPRETATION OF RULES

Every Member binds themselves to abide by the rules of the club, and also by any modifications thereof made in conformity with such rules, and also to accept as final and binding the decision

of the Committee in all cases of dispute or disagreement as to the interpretation of these rules.

27. ALTERATION OF RULES

Any alterations may be made in these rules by a General Meeting provided (a) that details of the proposed alteration or alterations are included in the notice of the General Meeting and (b) that the resolution proposing such alteration is carried out by two thirds of those present and voting at such General Meeting or by two-thirds of those voting should a Poll be demanded as provided for in Rule 24.

28. EVENTS

All motor competitions organised by the Club shall be held under the rules and requirements of Motorsport UK. Any Member convicted of an offence arising out of their being in charge of a motor vehicle in any Club event or on Club business shall be thereupon liable to expulsion from the Club under Rule 20.

29. COPIES OF RULES

Every Member shall be furnished with a copy of the Club rules and regulations on election.

30. SAFEGUARDING POLICY

The Club follows the safeguarding policies and procedures of Motorsports UK, these can be found here: <https://www.motorsportuk.org/the-sport/safeguarding/policies-guidance/> Additionally:

- a) Children and at risk persons welfare is paramount. All children whatever their age, culture, disability, gender, language, racial origin, religious belief and/or sexual identity, have the right to protection from abuse. All suspicions and allegations of inappropriate behaviour will be taken seriously and responded to swiftly and appropriately. As defined in the Children's Act 1989 anyone under the age of 18 years should be considered as a child for the purposes of this document.

- b) The Club's website contains Safeguarding policy details supplementary to those of Motorsports UK: <https://www.kidwellymotorclub.co.uk/>

31. GENERAL DATA PROTECTION REGULATION (GDPR) & PRIVACY

The Club is the data controller for the purpose of GDPR and the Data Protection Act 2018. We will not sell your information to another organisation.

Further details on the Club's Privacy (& GDPR) policy can be found on the club's website:

<https://www.kidwellymotorclub.co.uk/>

32. SOCIAL MEDIA

All members shall use Social Media Responsibly. Further details on the Club's Social Media policy can be found on the club's website: <https://www.kidwellymotorclub.co.uk/>

33. CODE OF CONDUCT

Members must ensure they abide by the rules and regulations of the Club and Motorsport UK and:

- a. conduct themselves in a proper manner at all times, in the best interests of UK motor sport
- b. respect the decision of event officials
- c. treat all competitors, marshals and officials equally with respect
- d. maintain the highest standards of driving behaviour
- e. not discriminate against individuals for any reason, whether as a result of race, colour, gender, marital status, sexuality, age, disability, occupation, religion or political persuasion.

Failure to comply with this Code may result in stringent sanctions being imposed by Motorsport UK and the National Court.

34. COMPLAINTS

The Club complaints procedure is a three stage procedure.

Stage 1 - make your complaint verbally to either the Club Secretary or Vice Chairman.

Stage 2 - If you feel that your complaint has not been resolved after stage 1, put your

complaint in writing to The Vice Chairman. Stage 3 - If you still feel that your complaint has not been satisfactorily dealt with, please request that it be raised at the next Committee meeting and/or discussed publicly at a club meeting.

35. DRUGS AND ALCOHOL POLICY

BARC (Pembrey) Ltd and Kidwelly Motor Club have a ZERO tolerance on Drugs and Alcohol.

The permitted level of Alcohol and or undisclosed Drugs whilst participating is ZERO!

Testing can be done at any time at random by Special Medical Examination, by a Circuit Medical Officer, if the Circuit Management and or an event official have concerns about a participant.

A positive result, or refusal to undergo a test will exclude the participant from that event and they will also be reported to the ACU / Motor Sport UK when applicable.

The test devices and procedures used are ORALTOX www.matrixdiagnostics.co.uk

36. DISSOLUTION

The Club may be dissolved by a Special General Meeting convened by direction of the Committee, or on the requisition of the majority of the Members. If the resolution of dissolution be duly passed, the Committee shall forthwith liquidate the affairs of the Club, and if there be any surplus assets on realisation, these shall be disposed of at the discretion of the Committee.